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OFFICE OF THE MAYOR

NOTICE TO PROCEED

20 OCTOBER 2023

MYBUSYBEE INC.
Unit 7 G/F Burgundy Place,
Condominium # 174-B,
Gonzales St., Loyola Heights
Quezon City

Dear Sir/Madam:

We wish to inform you that your contract for the **SMS Blast Platform Subscription for Various Office** for **Management Information System Office** under **Request for Quotation No. 100-23-07-1477,** covered by **Purchase Order No.** 23-10-0672 has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

FOR: MICHAEL MERCADO

Conforme: **RICO M. HERNANDEZ**
Authorized Representative
MYBUSYBEE INC.

Date: 10-20-2023